

110 學年度第 1 學期期中退選申請公告

1. 110 學年度第 1 學期【期中退選】，申請注意事項如下：

- 實施對象：全校所有學制學生。
- 申請受理時間：110 年 11 月 8 日至 110 年 12 月 12 日(進修學院學生受理時間另訂)
- 期中退選不限科目數，退選後總修課學分數仍不得低於該學期最少應修學分數，延修生應至少保留一門課，期中退選後學生應於該學期結束前完成選課資料紀錄表之線上確認。
- 此階段退選課程後每門課程開課最低人數不受選課要點第十一點及第十二點規定之限制。
- 已繳交學分費者不予退費，未繳交者仍應補繳後始能退選。
- 各系(科)對於退選課程如有特別規定者，從其規定。
- 學生辦理期中退選後，學期成績通知單及歷年成績表上該退選科目之「學期成績」欄將註記「退選」。

2. 請於 110 年 11 月 8 日起先登入校務 e-care 完成登錄退選課程資料，。

3. 申請表經線上簽核及教學業務組審核通過後於第 12 週進行系統選課資料退選作業，請於第 13 週登入校務 e-care 確認本學期選課資料。

4. 日間部期中退選申請登錄連結：



5. 期中退選申請流程如附件，申請系統操作流程請詳閱教學業務組選課專區網頁。

Announcement of the first semester Mid-term withdrawal course selection application for the 110 academic year

- 1. The mid-term withdrawal course for the first semester of the 110 academic year. The notes for application are as follows:**
 - **Implementation target: All students in the school.**
 - **Application time: 08 November 2021 to 12 December 2021**
(The acceptance time for students of the School of Continuing Education is set separately)
 - **There is no limit to the number of subjects withdrawn in the mid-term. After withdrawal, the total course credits must still not be lower than the minimum required credits for the semester. Extension students should keep at least one course, students should complete the online confirmation of the course selection record form before the end of the semester after the mid-term withdrawal course selection.**
 - **After the mid-term withdrawal course selection, the minimum number of students for each course will not be restricted by the eleventh and twelfth points of the course selection rules.**
 - **Those who have paid the credit fee will not be refunded, and those who have not paid can still withdraw courses after making up the payment.**
 - **If each department (subject) has special regulations for withdrawal of courses, the regulations shall be followed.**
 - **After student completes the application of mid-term withdrawal course selection, the semester transcript and the calendar year transcript will be marked with " withdrawal " in the "Semester Result" column of the subject.**
- 2. Please log in to the school e-care from 08 November 2021 to complete the register of the course information, and then print out the application form with the signature of the instructor, classroom teacher and head of department. Application will not be accepted if the application form is not registered or handwritten.**
- 3. After the receipt of the application form has been reviewed and approved, the course selection data system will be processed in the week 12. Please log in to school e-care in week 13 to confirm the course selection information for this semester.**
- 4. Registration link for mid-term withdrawal application for the day school students :**
- 5. The application process for mid-term withdrawal is as attached.**

